



# SHAREPOINT PORTAL SERVER

## Linking the SAPERION DMS to Microsoft SharePoint Portal Server 2003

Seamless, complete integration

Access to all SAPERION DMS options

Increase productivity

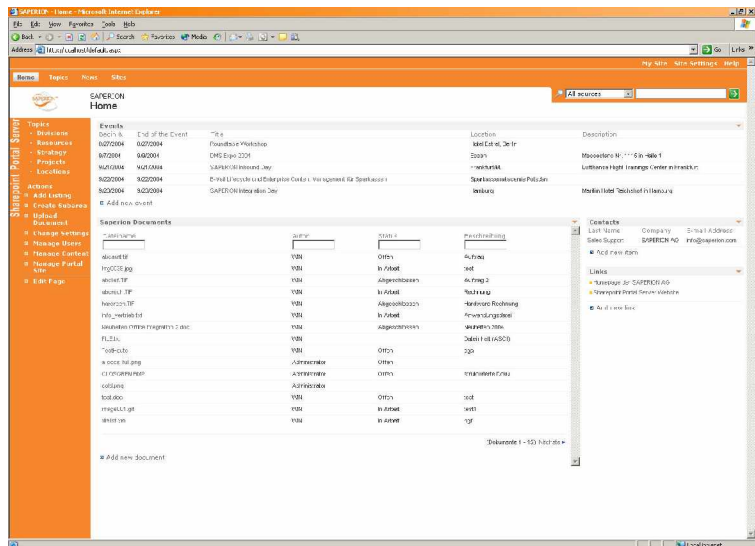
Companies that are planning portal solutions are opting more and more for SharePoint products and technology from Microsoft.

SAPERION offers its customers complete integration with the Microsoft SharePoint Portal Server. Seamless linking adds the powerful options from the SAPERION document and knowledge management system to the SharePoint Portal Server (SPS).

Integration of SAPERION in the SharePoint Portal Server is particularly beneficial when large numbers of users work with large amounts of data at different locations. SAPERION can be used in all areas of the company as an infrastructure solution without complicated adaptation and software-development.

### Interaction between SharePoint and SAPERION

The SPS documents are stored in the SAPERION archive and stored together with their meta data.



Information is provided to all users organized according to subject in one complete overview, no matter what the data source (e-mail, faxes, scanned-in letters, Office documents etc.)

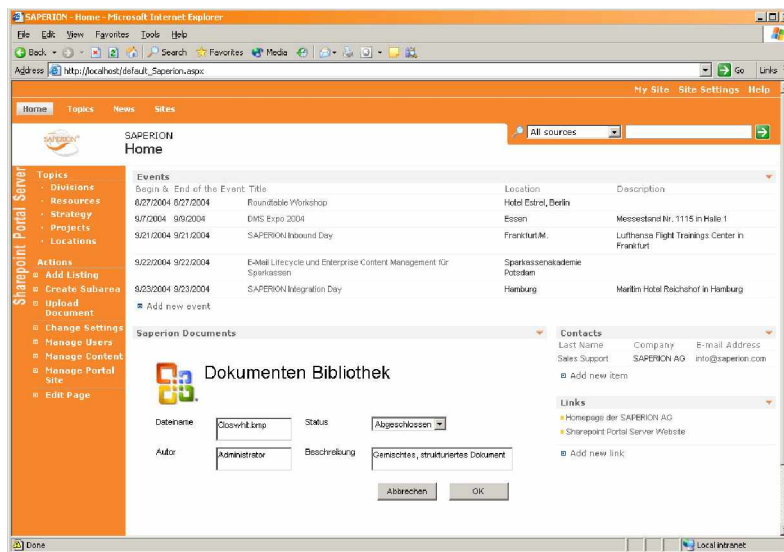
Access to information is controlled by its properties, the user's authorization, the processing status, the follow-up and other features.

All archived documents can be indexed and classified within the SAPERION DMS in many different ways. You can search the documents using full-text and using user-defined criteria. This enhances the options of the search engine integrated in the SharePoint Portal Server.

The SAPERION documents are made available on the portal using URLs and are displayed on the user interface in the SharePoint Portal Server.



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### Long-term Availability for all Kinds of Information

Linking to the SAPERION DMS allows large quantities of data to be managed in a very simple way within the SPS infrastructure. At the same time, the powerful performance of the portal is guaranteed. This is achieved by archiving all important documents and their versions on external media. SAPERION® allows you to archive all kinds of information items (for example, documents, mails, data, languages, video or text) that are used within the portal.

The long-term availability and stability of SAPERION makes it a safe investment. Furthermore all requirements are met in terms of revision-safe archiving for the user.

### Scalable, Enterprise-wide Use

SAPERION is scalable from an entry-level system to a company-wide solution. It is ideally suited for creating enterprise-wide portals with the Share-Point Portal Server. The SAPERION component architecture and its support of important standards allow communication and combination with all major software packages on the market.

### Advantages of SharePoint Integration

Paperwork and administrative tasks are reduced considerably with the integration of the SAPERION DMS.

The SAPERION multi-tier architecture provides access to documents and procedures from all other types of applications.

SAPERION allows you to achieve faster reaction times and quicker processing.

The availability of information to staff is improved both in terms of quantity and quality.

Increased SharePoint Portal Server performance. Complete integration with the standard interfaces of SPS allows intuitive use and reduces the need for training.

The SAPERION DMS allows long-term and revision-safe management of large quantities of documents.

### Additional Options - thanks to Processing in SAPERION

SAPERION already features many pre-configured applications, conceived on the basis of successful installations. For example, contract management, committee work, business process support (with delegation, tracing, follow-ups, overviews etc.). SAPERION's "Business Process Management" option, for example, allows group tasks to be assigned by automatic mechanisms that use specific criteria you define such as setting priority and follow-up.

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